

HR Business Partner (m/f/d)

Part-time position (50%) at EIT Manufacturing Central in Darmstadt, Germany

About EIT Manufacturing

EIT Manufacturing is an open innovation community supported by the EIT (European Institute of Innovation and Technology), a body of the European Union. EIT Manufacturing's main goal is to bring European stakeholders focused on manufacturing together in innovation ecosystems that add unique value to European products, processes and services and inspire the creation of globally competitive, resilient, and sustainable manufacturing. EIT Manufacturing brings together more than 180 organizations from business, education and research, working on the industrialisation and commercialisation of technologies that are close to market. EIT Manufacturing is headquartered in Paris and has several regional offices, located in Athens, Darmstadt, Gothenburg, Milan, San Sebastian and Vienna. EIT Manufacturing Central covers the Central European region, including Germany, Belgium, the Netherlands, Luxemburg, Ireland and Poland.

About the position

In the role of HR Business Partner, you will act as a solution-oriented sparring partner for our managers and employees in the regional office on all HR-related topics. You will support strategic HR planning, succession planning and the recruitment of specialists and managers, including contract negotiations.

Key Accountabilities

- Advise and support our managers and employees in all relevant HR areas
- Derive HR policy measures on the basis of corporate objectives in close coordination with the managers of the areas supported and the global HR team
- Proactively support change processes for the further development of the company
- Implement HR tools and processes along the entire employee lifecycle and continuously review, optimize and develop them further

Qualifications and Experience

- Master's Degree (or equivalent) in HR or a similar higher education qualification
- at least 5 years of professional experience as an HR Business Partner, preferably within an international company in the manufacturing sector
- Fluent in English and German. Other European languages considered as a plus

Skills

- strong communication skills (German/English) and a positive, winning manner with enthusiasm for HR work with diplomatic skills, as well as a persuasive and assertive approach at all levels
- strategic thinking and the ability to align HR initiatives with corporate goals, as well as consulting skills
- high level of resilience and the ability to work in a dynamic environment
- solution-oriented way of working and pragmatic application of existing HR expertise
- Reliable and trusted teamworker

We offer

- organisation with freedom to operate and opportunity to bring new ideas
- a collaborative atmosphere within a dynamic team at modern and well-located office facilities

- a part-time employment contract under German labour law, initially for a limited period of 2 years.

Location

The role location will be at EIT Manufacturing Central, in Darmstadt, Germany with the opportunity for travel across Europe. A hybrid working arrangement may be considered depending on the candidate. Regular presence in the offices in Darmstadt is required.

Reporting

The position reports to the Managing Director of the regional office.

Equal opportunities

EIT Manufacturing values diversity and applies policies of equal opportunities. We welcome applications without discrimination, on any grounds. Candidates considering their interests having been prejudiced by a decision in a selection process may request a review of, or launch an appeal against, the decision adversely affecting them.

Selection Committee

A Selection Committee will be appointed to carry out the evaluation of applications submitted. Please note that the Selection Committee's internal proceedings are strictly confidential.

Shortlisted candidates may be invited for an interview. Candidates may be asked to provide proof of qualifications, background, skills, and experiences by providing relevant documents.

Protection of personal data

Candidates' personal data are processed as required by Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation). For more information, please check the privacy statement on recruitment available [Privacy Notice](#).

Application

A complete application should consist of (i) a full curriculum vitae and (ii) a covering letter describing briefly how you meet the criteria outlined and your vision for the vacancy. Please send your application via e-mail to: central@eitmanufacturing.eu with subject "HR Business partner".

The application should be written in **English**.

Only complete applications will be evaluated.

Closing date is the **15 July 2024**.

For further information, please contact: central@eitmanufacturing.eu

Please join us on this exciting journey. Send us your application now!