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The European Institute of Innovation and Technology (EIT) recently launched the building of the Innovation Community Manufacturing. EIT Manufacturing's mission is to bring European manufacturing actors together in innovation ecosystems that add unique value to European products, processes, services - and inspire the creation of globally competitive and sustainable manufacturing. www.eitmanufacturing.eu

EIT Manufacturing now invites applications for the position of

Investments and Commercial Services (ICS) Legal Officer – EIT Manufacturing Paris

Full-time employment at the EIT Manufacturing Headquarter in Paris Saclay

About the position

As our ICS Legal Officer, the successful candidate will be reporting to the Head of Legal of the EIT Manufacturing Association and will work in a lot of different domains such as EU law, Investment law, Commercial law, Contract law, Data Protection law and other legal areas.

We are currently seeking a talented Legal Professional with expertise in Commercial/Corporate Law, and Investments.

Missions and key Accountabilities:

The Legal Officer will have tasks such as:

The tasks and responsibilities will in principle include the following areas:

1. Legal advice
Provide legal advice on financial sustainability matters such as investments (shares acquisition, SAFE agreements, SAFE conversions etc.), commercial/services agreements, services rendered through online platforms.
2. Contract drafting and management
Draft and support negotiating contracts like Simple Agreements for Equity, Share Transfer Agreements, Services Agreements, Commercial Agreements, B2B and/or B2C Terms and Conditions etc.
3. Follow up on contract interpretation, implementation, performance and enforcement in the field of Commercial/Corporate Law in the EU;
4. Assist EIT Manufacturing staff with issues in contract lifecycle;

Support in building and maintaining of an up-to date contractual and other legal commitments database.

5. Provide support for financial sustainability matters to the other departments, such as reviewing legal aspects of call guidelines in respect of financial sustainability, of educational activities etc.
6. Provide support for the implementation of any other task falling in the fields of responsibility of the Legal Team as requested by the Head of Legal as well as liaise with other departments, to ensure the execution of related corporate tasks, such as planning, reporting, administration, financial and budget management, risk management.

Qualifications:

- A Master's degree (M2) and Bachelor's degree in law.
- At least 3-4 years of professional experience as a legal counsel or lawyer with tasks similar to the job description (contract drafting, experience in investment law...)
- Good command of IT tools (Office, etc.),
- Near native English language level (The Association's working language is English).

Skills:

- You have a legal analytical thinking and can provide legal solutions to complex issues
- Excellent communication skills both orally and in writing
- You are proactive and trustworthy with a positive mindset
- You show a can-do attitude and like challenges
- You like working in a fast-paced environment

Experience (plus):

- Experience in investments, commercial services etc. in a multicultural setting.
- Experience with providing legal advice on Agreements for equity acquisition, particularly SAFE (Simple Agreement for Future Equity) and other types of Investments Agreements. The ideal candidate will have experience drafting and revising these types of contracts, other commercial/services contracts and a strong understanding of Commercial/Corporate Law within the European Union (EU) context.
- Previous experience in EU funded activities/schemes
- Admittance to an EU Bar association
- Command of French language is desired.

We offer:

- a full-time employment under French law
- a multicultural environment with a friendly atmosphere
- luncheon vouchers
- Remote work possibility from the following countries: Belgium, Greece, Italy, Spain, Hungary, France, Portugal, Germany.

Location

The role location will be at EIT Manufacturing in Paris, France.

Equal opportunities

EIT Manufacturing values diversity and applies policies of equal opportunities. We welcome applications without discrimination, on any grounds. Candidates considering their interests having been prejudiced by a decision in a selection process may request a review of, or launch an appeal against, the decision adversely affecting them.

Selection Committee

A Selection Committee will be appointed to carry out the evaluation of applications submitted. Please note that the Selection Committee's internal proceedings are strictly confidential.

Shortlisted candidates may be invited for an interview at EIT Manufacturing with the Head of Legal and HR. Candidates will be asked to provide proof of qualifications, background, skills, and experiences by providing relevant documents.

Protection of personal data

Candidates' personal data are processed as required by Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation). For more information, please check the privacy statement on recruitment available [Privacy Notice](#).

Application

A complete application should consist of

- (i) a full curriculum vitae,
- (ii) a covering letter describing briefly how you meet the criteria outlined and your vision for the role

The application should be sent via e-mail to: hr.hq@eitmanufacturing.eu, with subject header "Investments and Commercial Services (ICS) Legal Officer – EIT Manufacturing Paris".

The application should be written in **English**.
Only complete applications will be evaluated.

Closing date is **18 July 2024**.

For further information, please contact hr.hq@eitmanufacturing.eu.

Please join us on this exciting journey. Send us your application now!